

Applicant Details:

This is a new application ☐

This is a renewal ☐

Business Name: _____

Business Address: _____

Postal Address: _____

Business Phone number: _____ Mobile Phone number: _____

Email: _____

Type of products sold: _____

Application Type:

(Please tick all applicable functions)

☐ Footpath dining

☐ Merchandise and/or sign display

☐ Street vending vehicle (this also needs a Local Activity Section 68 Approval)

☐ Casual Street vending

☐ Street stall/ticket selling

☐ Busking

Insurance Details:

(Minimum required is \$10 million; please attach a copy of your Certificate of Currency)

Public Liability Insurer: _____

Policy No: _____

Liability Limit (value): \$ _____ Policy valid from ____/____/____ to ____/____/____

Operation Details:

Period of Operation: from ____/____/____ to ____/____/____

Days of Operation: ☐ Mon ☐ Tue ☐ Wed ☐ Thu ☐ Fri ☐ Sat ☐ Sun

Hours of Operation: from _____ to _____

Dimensions (in m³) of part of footpath to be used for 'footpath dining':

(Please also attach a layout map and photo, indicating frontage of the site and areas to be used)

Area A: Length (m) _____ x Width (m) _____ = Total Area A: _____ m³

Area B: Length (m) _____ x Width (m) _____ = Total Area B: _____ m³

Area C: Length (m) _____ x Width (m) _____ = Total Area C: _____ m³

Entire area proposed for 'footpath dining': _____ m³

Furniture proposed for 'footpath dining':

Number of tables: _____ Number of chairs: _____

Indemnity Clauses and Signatures:

I / We hereby indemnify Coonamble Shire Council against any and all claims that may arise, whether from negligence or otherwise, as a result of our footpath dining within the road reserve at the location specified in this application.

Please print, sign and return to Coonamble Shire Council

Name of individual completing this application: (please print): _____

Relationship of the individual to the business: (eg. Director): _____

Signature of Applicant: _____ Date: ____/____/____

Checklist:

(Please check against this list to ensure you have completed everything required to return to Council)

- ☐ I have completed all relevant parts of this form
 - ☐ I have signed and dated the form (above)
 - ☐ I have attached a copy of the Certificate of Currency of my public liability insurance
 - ☐ I have attached a layout map / drawing (A4 sized paper), indicating the frontage of the site and area proposed to be used for 'footpath dining'.
 - ☐ I have attached a colour photo of the site frontage and area proposed to be used for 'footpath dining'.
 - ☐ I have attached a colour photo or brochure detailing the furniture intended to be placed on the footpath.
 - ☐ I have my payment ready to cover the fees as set out in the schedule below.
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Footpath Dining, Signage Display and Street Trading Fees (2025-26):

Application Fee (per annum):	\$57.50
Street Dining (per table per annum)	\$32.50
Display of Goods (per lineal metre)	\$16.50
Advertising Boards (per sign per annum)	\$16.50
Street Vending (per annum)	\$130.00
Busking	no charge
Ticket selling	no charge

Office Use Only Application Fee: \$ _____ Payment: \$ _____ Receipt #: _____
Date: ____ / ____ / ____ Asst #: _____